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1081 Stadium Rd, Liberal, KS 67901 (620) 624-5604  
Facebook - Seward County KS 4-H & Extension  
www.seward.ksu.edu — www.kansas4-h.org

## 4-H News

## Seward County

## November 2017

### Upcoming Events

#### December

**1:** Existing 4-H'ers must be re-enrolled by this date

**12:** 4-H 101 Meeting



#### January 2018

**8:** All calendar money and unsold calendars to the office by 5 PM

**18:** 4-H Council Meeting (newly elected members)



### DECEMBER 1st!

**Circle it on your calendar, set it as a reminder on your phones and emails– whatever you have to do, just remember that day!!!**

This is the **Last date** any existing 4-H member may enroll and have their enrollment fee paid for. Our office will be billed for the amount enrolled after this date– so it is imperative that if you are wanting to be in 4-H and wanting the 2018 fee paid for by our sponsors that you are enrolled by December 1st.

See Pages 3– 10 for more information about how to re- enroll, and how the fee will work.

**\*\*Cloverbud members, SPIN members, and adult volunteers are exempt from the fee.**

**\*\*This date is fast approaching and there are still several who have not enrolled, if you have questions or need help , please contact us!**

### 4-H Council Calendar Fundraiser

- **What's it for?** To help pay for tables and chairs in our new 4-H Building.
- **How many do I need to sell?** We ask that each child sell 10 calendars or 20 minimum per family.
- **How much do the calendars cost?** \$10.00
- **When does the sell end?** All money and unsold calendars are due back to the Extension Office January 8.
- **Who are checks made to?** Seward County 4-H Council.

If you have not picked calendars up from your club meeting, please come into the office and pick up a packet!

### THANK YOU!!!

We would like to extend a **BIG** “thank you” to Southern Pioneer Electric for presenting Seward County 4-H and Extension with an additional \$1500.00 to go towards our building!

Without such generous donors it would not be possible for us to grow and flourish!

## Good Samaritan's Christmas Tree Decorating

Wide Awake will be decorating Christmas trees at Good Samaritan Center at 4pm on Monday December 4th.

Our club meeting will follow after at the Good Samaritan Center.

Come help us spread holiday cheer.

## Christmas Parade

4-H is going to be participating with the fairboard in this year's Christmas Parade on December 2. You will meet at light park that day.

Please contact your club leader to sign up and for specific times and locations!

We would love to have as many 4-H'ers to fill the trailer as possible, so try to make plans to be there!

## Pin Award Applications

As you are enrolling this year, please make sure to look over the pin applications to make sure you are getting enrolled in all of the activities required for the pin you wish to receive this year!

You can find those applications at:

[www.seward.ksu.edu](http://www.seward.ksu.edu)

Under the forms/ 4-H forms tab!

## Christmas Party Information

**\*\*\*This is a family event, parents and siblings, please make plans to attend!\*\*\***

- Christmas Caroling at Good Samaritan's at 5 PM. Parents, please stick around to help transport your child to the 4-H and Extension building.
- Wide Awake members, Council asks that each family bring 1 dozen unfrosted cupcakes. You all will get to decorate your own at the party!
- Ornerly Otters, please bring side dishes/ appetizer type foods to go along with pigs- In-a-blanket and BBQ little smokies.
- There will also be crafts and games that evening.
- Be watching your mailboxes for an invitation and your emails for more information!

We can't wait to see you all there!

## 4-H 101

We will have a short informational meeting about 4-H in our county Tuesday, December 12 at 6:00 PM.

Refreshments will be provided.

Watch upcoming emails and newsletters for more information

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# How do I pay for my 4-H fee?

**K-STATE**  
Research and Extension



Seward  
County



4-H Youth  
Development

# 4-H Program Fee

## What is changing?

Beginning with 2017-2018 enrollment, starting Oct. 2, Kansas 4-H Youth Development will be asking families to invest in the present and future of the program. With a \$15 annual program-enrollment fee, each child will have access to a wide array of development opportunities at the local, regional and state level. These structured, hands-on, relevant educational programs will continue the tradition and history of Kansas 4-H in building skills, confidence and experiences that 4-H youth will carry with them for the rest of their lives.

## Why is this unified investment important?

We're working harder than ever to help young people develop into responsible contributors to their community, state and country.

The program fee is needed because the sources of funding that have historically been enough to sustain and grow Kansas 4-H are not sufficient. Declining state funding has left a gap, and looking forward at our growth ambitions – to expand and enhance our efforts to provide meaningful youth development programs – we anticipate needs for funding.

## How will this investment be put to use?

Four primary investment areas were identified by the task force of Kansas 4-H professionals. These would benefit all 4-H learning environments:

- 1) Project support and enhancements (i.e. principles of engaged learning, communicate and connect learning opportunities, updating/refreshing existing project materials)
- 2) Volunteer Development (materials and coaching of volunteers; tools for recruitment, growth, evaluation and accountability)
- 3) Program enhancements benefiting community clubs (including but not limited to updating and refreshing tools for use with youth and volunteer audiences)
- 4) Foundational Supports (accessibility, campus/community partnerships and marketing at statewide events, and materials that can be used by local units)

# 4-H Program Fee FAQs

## **Why is this necessary now?**

People can invest two things: time and treasure. Across Kansas there is already significant investment of time in 4-H youth development – something we're proud of and grateful for – but not every challenge can be solved by investing more time; some require investment of funds. And we have reached the limit of what we can do with declining funds.

## **Why \$15 when 4-H has historically been free?**

No business improves and grows without investment. We understand that it's frustrating to be asked to pay for something that has always been free. We had a statewide task force that worked hard over the past year to explore all of our options and, once the program-fee concept was agreed upon, ensure the program fee was minimal for each family. With families contributing around the state, this unified investment will multiply and ripple outward in many ways.

## **What if a family can't afford \$15?**

We have scholarships available for families who need it. No child who wants to participate in Kansas 4-H will be denied the opportunity. We plan to provide accommodations to enable ALL young people to fully participate.

## **Will each county collect and keep the money from its participants and/or receive a specific allocation and choose how to spend it?**

No. Individual counties are prohibited by law from collecting the program fee at the county level. To manage all the transactions the same, secure way, and to ensure consistent accounting, the program fees will be collected at the state level, where allocation decisions will be made in ways that provide the best value and programmatic advantages for young people across the state.

## **Can you give more specific information about what you'll do with these investments?**

We have a number of plans that we will be rolling out in the weeks to come. In some cases, the plans are still being formed. We have a number of options we want to provide to 4-H'ers and have not yet finished setting our priorities. We will continue to be forthcoming and transparent (see "How will this investment be put to use?").

## Instructions for Seward County 4-H'ers

Here are the steps for a Seward County 4-H'er to enroll in 2017:

1. Log into 4-H Online, and begin your enrollment process, you will be asked your payment intention for the fee.
2. Seward County 4-H Council decided that each club will be responsible for the fundraising of their own fee, or pay for it out of club funds. Each club will have a credit of \$125 towards their total amount.
3. 4-H'ers will have these options when enrolling

Payment Intention: (Drop down box of answer options in 4HOnline)

I will pay online with a credit/debit card

I will pay by mailing a check

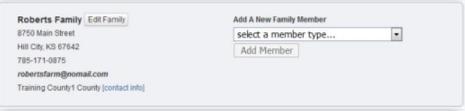
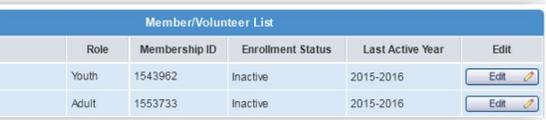
I am a Cloverbud, there is no fee

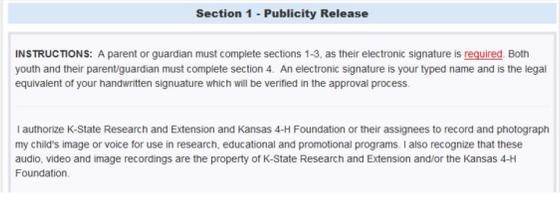
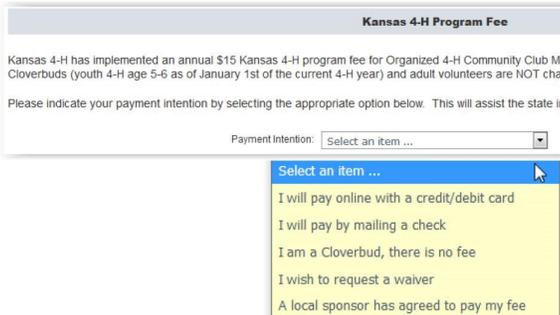
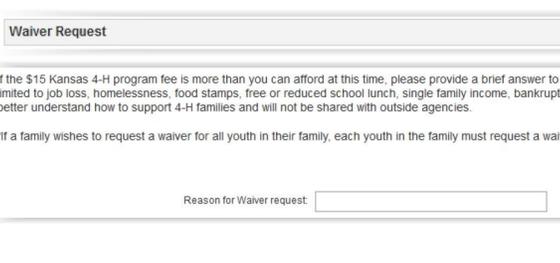
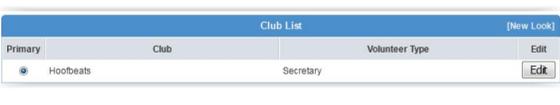
I wish to request a Waiver

A local sponsor has agreed to pay my fee

4. If you are a Cloverbud, choose that and a fee will not be charged. All others will choose 'a local sponsor has agreed to pay my fee'.
5. Your 4-H Club will be billed for the total fee amount for your club.
6. Existing 4-H'ers MUST enroll by December 1st in order for your club to pay your fee.
7. There is also a waiver option. If you feel as though your family would financially qualify, check this box, and you will be asked to provide reasoning. You will be notified within 10 days by email if your waiver is accepted.

Kansas 4-H Youth Development welcomes you to another year of convenient online enrollment! Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee. All youth will be asked to indicate their payment intention. If unsure which selection to use, please contact your local Extension office.

<p>1. Visit <a href="https://kansas.4honline.com">https://kansas.4honline.com</a>. Firefox and Chrome web browsers work best; Internet Explorer is not supported. It is recommended to use a computer, laptop or tablet to complete this process.</p>																									
<p>2. Select "I have a profile." 3. Enter the email address used to create the family's 4HOnline account. 4. Enter the family's 4HOnline password. 5. Click [Login].</p>																									
<p><b>CAUTION</b> <b>Do not create a new family account.</b> If the password is unknown, select "I forgot my password." 4HOnline will send a temporary password to the email address used to create the family's 4HOnline account. Contact the <a href="#">local Extension office</a> for assistance if this process is unsuccessful.</p>																									
<p>6. Click [Continue to Family].</p>																									
<p><b>Tip</b> If the family's mailing address, email address, or primary phone number needs updating, click [Edit Family] to make and save those changes.</p>																									
<p>7. To reenroll a youth or adult volunteer for the new 4-H Program Year, click [Edit] next to their name in the Member/Volunteer List. 8. Review the member's existing Personal Information and scroll to the bottom of the page.</p>	 <table border="1"> <thead> <tr> <th colspan="6">Member/Volunteer List</th> </tr> <tr> <th></th> <th>Role</th> <th>Membership ID</th> <th>Enrollment Status</th> <th>Last Active Year</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td></td> <td>Youth</td> <td>1543962</td> <td>Inactive</td> <td>2015-2016</td> <td><a href="#">Edit</a></td> </tr> <tr> <td></td> <td>Adult</td> <td>1553733</td> <td>Inactive</td> <td>2015-2016</td> <td><a href="#">Edit</a></td> </tr> </tbody> </table>	Member/Volunteer List							Role	Membership ID	Enrollment Status	Last Active Year	Edit		Youth	1543962	Inactive	2015-2016	<a href="#">Edit</a>		Adult	1553733	Inactive	2015-2016	<a href="#">Edit</a>
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<p>9. Click the [Enroll] button for the new 4-H year.</p> <p><b>CAUTION</b> The system may ask 17-18 year old youth if they wish to reenroll as an adult or youth. <b>If the member wishes to participate in 4-H projects as a youth, "Reenroll as Youth" must be selected.</b></p>																									
<p>10. Make changes to the member's Personal Information if needed. 11. Click [Continue] at the bottom of the page when finished.</p>																									

<p>12. Read the <b>Additional Information</b> carefully. Mark answers and/or sign sections with the necessary electronic signatures.</p> <p><b>CAUTION</b>  <b>Sections 1-4 will be <u>locked</u> for the current 4-H Program Year and cannot be edited after the enrollment has been submitted.</b></p>	 <p><b>Section 1 - Publicity Release</b></p> <p><b>INSTRUCTIONS:</b> A parent or guardian must complete sections 1-3, as their electronic signature is <u>required</u>. Both youth and their parent/guardian must complete section 4. An electronic signature is your typed name and is the legal equivalent of your handwritten signature which will be verified in the approval process.</p> <p>I authorize K-State Research and Extension and Kansas 4-H Foundation or their assignees to record and photograph my child's image or voice for use in research, educational and promotional programs. I also recognize that these audio, video and image recordings are the property of K-State Research and Extension and/or the Kansas 4-H Foundation.</p>																
<p>13. <b>Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee.</b> This fee is for youth of Organized 4-H Community Clubs and Independent 4-H members, 4-H ages 7-18. Cloverbuds (4-H ages 5-6) should not pay this fee.</p> <p>14. All youth will be asked to indicate their payment intention. If unsure which selection to choose, please contact the local Extension office.</p>	 <p><b>Kansas 4-H Program Fee</b></p> <p>Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee for Organized 4-H Community Club Members and Cloverbuds (youth 4-H age 5-6 as of January 1st of the current 4-H year) and adult volunteers are NOT charged.</p> <p>Please indicate your payment intention by selecting the appropriate option below. This will assist the state in:</p> <p>Payment Intention: <input type="text" value="Select an item ..."/></p> <p><b>Select an item ...</b></p> <ul style="list-style-type: none"> <li>I will pay online with a credit/debit card</li> <li>I will pay by mailing a check</li> <li>I am a Cloverbud, there is no fee</li> <li>I wish to request a waiver</li> <li>A local sponsor has agreed to pay my fee</li> </ul>																
<p>15. If the \$15 Kansas 4-H Program Fee is more than you can afford at this time, please provide a brief answer to request a waiver. Reasons could include but are not limited to job loss, homelessness, food stamps, free or reduced school lunch, single family income, bankruptcy or health conditions. This information will allow us to better understand how to support 4-H families and will not be shared with outside agencies.</p> <p>16. Click [Continue] when completed with this page.</p>	 <p><b>Waiver Request</b></p> <p>If the \$15 Kansas 4-H program fee is more than you can afford at this time, please provide a brief answer to request a waiver. Reasons could include but are not limited to job loss, homelessness, food stamps, free or reduced school lunch, single family income, bankruptcy, or health conditions. This information will allow us to better understand how to support 4-H families and will not be shared with outside agencies.</p> <p>*If a family wishes to request a waiver for all youth in their family, each youth in the family must request a waiver.</p> <p>Reason for Waiver request: <input type="text"/></p>																
<p>17. Complete the Health Form.</p> <p>18. Click [Continue].</p>	 <p><b>Health Form</b></p> <p><b>HEALTH HISTORY</b></p> <p>A parent or guardian is responsible for completing this section for their child. Reporting health conditions will not prevent a youth from attending and will be kept confidential.</p> <p>Please indicate if any of the following health conditions apply to the participant.</p> <p> <input type="checkbox"/> Asthma  <input type="checkbox"/> Auto Immune Disease  <input type="checkbox"/> Seizures/Convulsions  <input type="checkbox"/> Diabetes   </p>																
<p>19. Review the "Club List." Last year's club(s) will already be listed.</p> <p>20. [Edit] or Add a Club only if needed. Ensure primary club is correct.</p> <p>21. Click [Continue].</p>	 <p><b>Club List</b> [New Look]</p> <table border="1"> <thead> <tr> <th>Primary</th> <th>Club</th> <th>Volunteer Type</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="radio"/></td> <td>Hootbeats</td> <td>Secretary</td> <td><input type="button" value="Edit"/></td> </tr> </tbody> </table>	Primary	Club	Volunteer Type	Edit	<input checked="" type="radio"/>	Hootbeats	Secretary	<input type="button" value="Edit"/>								
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<p>22. Review your "Project List." Last year's projects will already be listed.</p> <p>23. [Edit] or Add a Project as needed.  <b>Ensure all desired projects are in the member's "Project List."</b></p> <p>24. Click [Continue].</p>	 <p><b>Project List</b> [New Look]</p> <table border="1"> <thead> <tr> <th>Project</th> <th>Years in Project</th> <th>Volunteer Type</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td>Clothing Construction</td> <td>4</td> <td></td> <td><input type="button" value="Edit"/></td> </tr> <tr> <td>Horse</td> <td>2</td> <td></td> <td><input type="button" value="Edit"/></td> </tr> <tr> <td>Visual Arts</td> <td>4</td> <td>Junior Project Leader - Club Based</td> <td><input type="button" value="Edit"/></td> </tr> </tbody> </table>	Project	Years in Project	Volunteer Type	Edit	Clothing Construction	4		<input type="button" value="Edit"/>	Horse	2		<input type="button" value="Edit"/>	Visual Arts	4	Junior Project Leader - Club Based	<input type="button" value="Edit"/>
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25. If applicable, add Groups that indicate this year's commitments to 4-H. It is possible that no Groups will exist.

26. Click [Continue].

27. A \$15.00 4-H Program Fee will automatically be generated for Independent 4-H youth and 4-H Club members. (This includes Cloverbuds, youth who requested a waiver and youth who have a local sponsor). This is normal.

28. Click [Continue] to proceed to the Payment screen. (If the total is \$0.00, there will be no Payment screen).

29. Families paying the Kansas 4-H Program Fee will have (2) options to remit payment. Cash cannot be accepted.

**Please read the next steps carefully on how to proceed with a payment option. Kansas 4-H Program fees are non-refundable.**

**PAYMENT OPTION #1 - Pay online with a credit/debit card.**

Select the orange [Add New Credit Card] button.  
Enter card information.  
Save.  
On Payment screen, click "Pay with an Existing card."

**CAUTION**

If the check option is marked by mistake, the online payment will not process successfully.

Click [Select Payment Method] to continue.

**PAYMENT OPTION #2 - Pay by mailing a personal check.**

Select "Personal Check" under Pay using a non-electronic method.  
Click [Select Payment Method] to continue.

Write the 4-H youth name(s) in the check memo line or on an additional sheet of paper, enclosed with the check so payment may be applied to the appropriate member(s).

Payment is due within (7) days of submitting 4-H enrollment.  
Payment cannot be made at the local Extension office.



<p><b>CLOVERBUDS</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check.</p>										
<p><b>SPONSORED YOUTH</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check.</p>										
<p><b>YOUTH REQUESTING A WAIVER</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check. Youth will be notified of waiver acceptance within (10) business days.</p>										
<p>30. <b>ALL MEMBERS</b> must click [Submit Enrollment] on the Confirm page.</p>										
<p>Once reenrollment has been submitted, it is “pending” approval. The member will become “Active” once the local Extension office approves the member’s reenrollment information and State 4-H office approves payment/waiver/Cloverbud age. All members will receive an e-mail from 4HOnline when reenrollment has been accepted.</p>	<table border="1"> <thead> <tr> <th colspan="3">Member/Volunteer List</th> </tr> <tr> <th>Role</th> <th>Membership ID</th> <th>Enrollment Status</th> </tr> </thead> <tbody> <tr> <td>Youth</td> <td>1681869</td> <td>Pending</td> </tr> </tbody> </table>	Member/Volunteer List			Role	Membership ID	Enrollment Status	Youth	1681869	Pending
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Role	Membership ID	Enrollment Status								
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<p>To reenroll another family member, repeat this process beginning at step 7 or logout by clicking “Log out” in the upper right-hand corner.</p>										
<p>Keep login information (family email address and password) as this is your family’s permanent 4-H account.</p> <p>Families are able to login to 4HOnline to update member records and add/drop projects. Check with your local Extension office for project and reenrollment deadlines.</p>										
<p>Next year during 4-H re-enrollment, log in to these records to “reactivate” 4-H family members using this guide.</p> <p>Welcome back to Kansas 4-H!</p>										

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# Hunter Safety Education

*Sign up now to take classes  
to get your hunter's safety card!*

Hunter's safety classes are open to anyone age 11 and up. Students will need to take the online course first at [www.ksoutdoors.com](http://www.ksoutdoors.com)

October 28, 2017  
8:00— 4:00  
Activity Center

December 9, 2017  
8:00-4:00  
Activity Center



## **To Register:**

Please call the  
K-State Research & Extension Office  
at  
620-624-5604

Do you want to learn about Horse Bowl and Hippology Contests?  
Do you want to participate in the State 4-H Horse Panarama?  
Do you want to practice for the State contests?

This School is for you!

Stevens County Horse Bowl/Hippology School  
Saturday, December 2, 2017

Check-in at 9 am, School starts at 9:30 am  
4-H Building, Fairgrounds  
Hugoton, KS

Check-in at 9 am  
Hippology starting at 9:30 am  
Lunch provided at noon  
Horse Bowl after lunch until about 3 pm

Contact Name: \_\_\_\_\_

Number attending (lunch count): \_\_\_\_\_

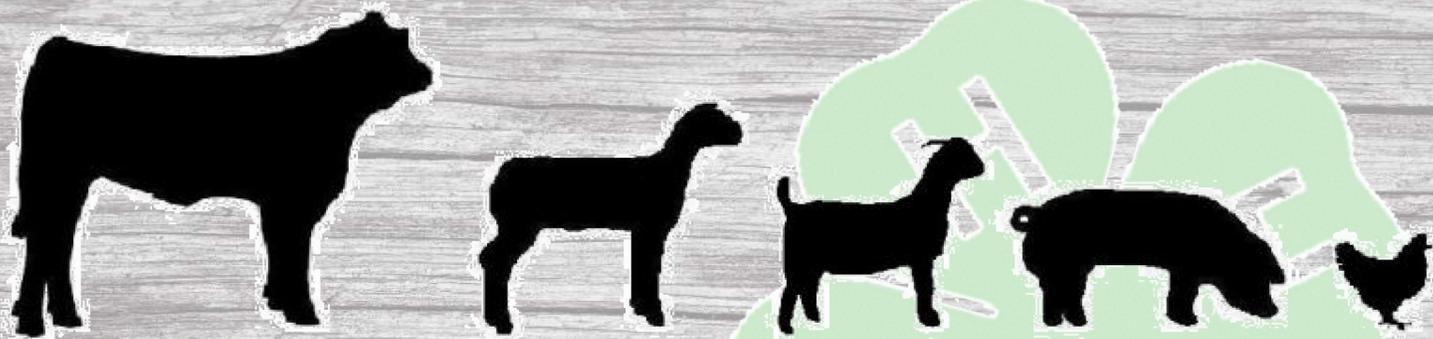
County: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Participation fee - \$5 per person: \$ \_\_\_\_\_

Please register by Monday, November 27<sup>th</sup> to  
Judy Parsons – 620-453-1034





# 4-H Livestock Loans With FSA

Wednesday, November 29<sup>th</sup> at 7:00 p.m.  
4-H & Extension Building  
1081 Stadium Road, Liberal, KS

Planning on showing livestock  
this year, but running a little  
short on cash?

There are loans designed just for  
4-H'ers through the Farm Service  
Agency. Learn the specifics of  
getting your first loan and how to  
apply!

How to register:

- Call 620-624-5604
- Email [kharrison@ksu.edu](mailto:kharrison@ksu.edu)
- RSVP by Nov. 28th

Speaker-Heather Ansley,  
FSA Loan Officer  
Heather will cover information  
about:

- Youth loan application process
- Youth loan requirements
- Youth loan rates and terms
- Use of youth loan funds
- Youth loan max amount

**K-STATE**  
Research and Extension



Seward  
County



U.S. DEPARTMENT OF AGRICULTURE

Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision, or hearing disability, contact KYLEE HARRISON, 620-624-5604

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K-STATE RESEARCH AND EXTENSION  
SEWARD COUNTY

1081 Stadium Road, Liberal, Kansas 67901

November 2017



TO:

