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## 4-H News

## Seward County

## October 2017

### Upcoming Events

#### October

**20:** 4-H Building Open House/ Welcome reception for Mirna Bonilla  
**21:** 4-H Achievement Banquet



#### December

**1:** Existing 4-H'ers must be re-enrolled by this date  
**12:** 4-H 101 Meeting



#### January 2018

**18:** 4-H Council Meeting (newly elected members)



### DECEMBER 1st!

**Circle it on your calendar, set it as a reminder on your phones and emails– whatever you have to do, just remember that day!!!**

This is the **Last date** any existing 4-H member may enroll and have their enrollment fee paid for. Our office will be billed for the amount enrolled after this date– so it is imperative that if you are wanting to be in 4-H and wanting the 2018 fee paid for by our sponsors that you are enrolled by December 1st.

See Pages 3– 10 for more information about how to re- enroll, and how the fee will work.

### 4-H Building Grand Opening/Welcome Reception for Mirna Bonilla &

### 4-H Achievement Banquet

**October 20:** 4-H building open house and welcome reception for Mirna Bonilla, our new FCS/4-H agent. 2:30-4:30 PM.

**October 21:** 4-H Achievement Celebration. 6:00 PM. There will be a sit-down meal provided, awards, and special presentation. This is a family event please make an effort to come as a family! We hope to see you all there! Be watching your mailboxes, emails, etc for more information.

### Achievement Banquet Info

- Council members need to be at the 4-H building no later than 5:30 pm the night of the banquet to go over speaking parts as a team. (Please be looking over your parts now though!)
- Everyone else, please be to the 4-H Building by 6:30.
- This is a more formal event than it has been in years past. Parents and youth, please dress in church clothes or something similar. (pressed jeans or slacks and button down shirts or your 4-H polo for boys. Slacks, pressed jeans, or skirts/dresses and nice shirt or 4-H polo for girls.)
- We have the *very, very* special honor of having the Kansas State Department Head of 4-H and Youth Development in attendance and as a speaker as well as several of our county commissioners in attendance at this year's banquet. Let's show them just how great Seward County 4-H'ers are!

## \$1,000 Scholarship

4-H'ers that are interested in receiving the Seward County 4-H Council scholarship remember that you must be enrolled in and complete a record book your sophomore, junior, and senior years of high school.

For example if you graduate in 2018 you must have submitted a record book in the fall of 2016, fall of 2017, and submit a record book in the fall of 2018 in order to be considered for the scholarship.

## LAST CALL FOR PHOTOS FOR THE ACHIEVEMENT BANQUET SLIDE SHOW!

If you took any photos at events throughout the year, be it just of yourself or of your club, and would like to have them on our end of the year slide show, please get them to us **no later than Wednesday, October 18 at noon.**

## 4-H 101

We will have a short informational meeting about 4-H in our county Tuesday, December 12 at 6:00 PM.

Refreshments will be provided.

Watch upcoming emails and newsletters for more information

## Pin Award Applications

As you are re-enrolling this year, please make sure to look over the pin applications to make sure you are getting enrolled in all of the activities required for the pin you wish to receive this year!

You can find those applications at:

[Www.seward.ksu.edu](http://www.seward.ksu.edu)

Under the forms/ 4-H forms tab!



## KYLF

KYLF Registration is due this weekend for the early bird special or the 20th for late registration!

Some of our 4-H'ers this year have expressed interest in going this year;



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# How do I pay for my 4-H fee?

**K-STATE**  
Research and Extension



Seward  
County



4-H Youth  
Development

# 4-H Program Fee

## What is changing?

Beginning with 2017-2018 enrollment, starting Oct. 2, Kansas 4-H Youth Development will be asking families to invest in the present and future of the program. With a \$15 annual program-enrollment fee, each child will have access to a wide array of development opportunities at the local, regional and state level. These structured, hands-on, relevant educational programs will continue the tradition and history of Kansas 4-H in building skills, confidence and experiences that 4-H youth will carry with them for the rest of their lives.

## Why is this unified investment important?

We're working harder than ever to help young people develop into responsible contributors to their community, state and country.

The program fee is needed because the sources of funding that have historically been enough to sustain and grow Kansas 4-H are not sufficient. Declining state funding has left a gap, and looking forward at our growth ambitions – to expand and enhance our efforts to provide meaningful youth development programs – we anticipate needs for funding.

## How will this investment be put to use?

Four primary investment areas were identified by the task force of Kansas 4-H professionals. These would benefit all 4-H learning environments:

- 1) Project support and enhancements (i.e. principles of engaged learning, communicate and connect learning opportunities, updating/refreshing existing project materials)
- 2) Volunteer Development (materials and coaching of volunteers; tools for recruitment, growth, evaluation and accountability)
- 3) Program enhancements benefiting community clubs (including but not limited to updating and refreshing tools for use with youth and volunteer audiences)
- 4) Foundational Supports (accessibility, campus/community partnerships and marketing at statewide events, and materials that can be used by local units)

# 4-H Program Fee FAQs

## **Why is this necessary now?**

People can invest two things: time and treasure. Across Kansas there is already significant investment of time in 4-H youth development – something we're proud of and grateful for – but not every challenge can be solved by investing more time; some require investment of funds. And we have reached the limit of what we can do with declining funds.

## **Why \$15 when 4-H has historically been free?**

No business improves and grows without investment. We understand that it's frustrating to be asked to pay for something that has always been free. We had a statewide task force that worked hard over the past year to explore all of our options and, once the program-fee concept was agreed upon, ensure the program fee was minimal for each family. With families contributing around the state, this unified investment will multiply and ripple outward in many ways.

## **What if a family can't afford \$15?**

We have scholarships available for families who need it. No child who wants to participate in Kansas 4-H will be denied the opportunity. We plan to provide accommodations to enable ALL young people to fully participate.

## **Will each county collect and keep the money from its participants and/or receive a specific allocation and choose how to spend it?**

No. Individual counties are prohibited by law from collecting the program fee at the county level. To manage all the transactions the same, secure way, and to ensure consistent accounting, the program fees will be collected at the state level, where allocation decisions will be made in ways that provide the best value and programmatic advantages for young people across the state.

## **Can you give more specific information about what you'll do with these investments?**

We have a number of plans that we will be rolling out in the weeks to come. In some cases, the plans are still being formed. We have a number of options we want to provide to 4-H'ers and have not yet finished setting our priorities. We will continue to be forthcoming and transparent (see "How will this investment be put to use?").

## Instructions for Seward County 4-H'ers

Here are the steps for a Seward County 4-H'er to enroll in 2017:

1. Log into 4-H Online, and begin your enrollment process, you will be asked your payment intention for the fee.
2. Seward County 4-H Council decided that each club will be responsible for the fundraising of their own fee, or pay for it out of club funds. Each club will have a credit of \$125 towards their total amount.
3. 4-H'ers will have these options when enrolling

Payment Intention: (Drop down box of answer options in 4HOnline)

I will pay online with a credit/debit card

I will pay by mailing a check

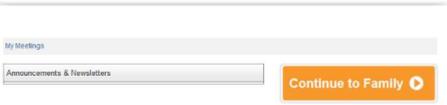
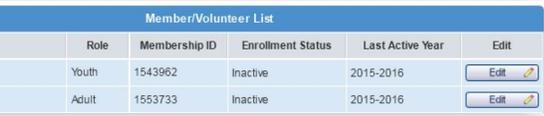
I am a Cloverbud, there is no fee

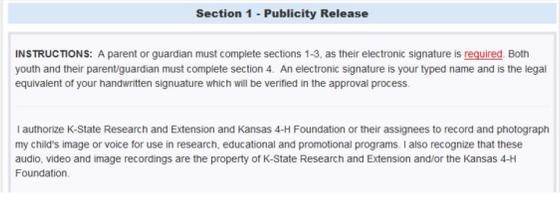
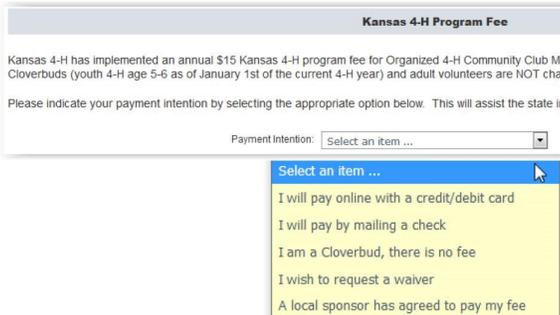
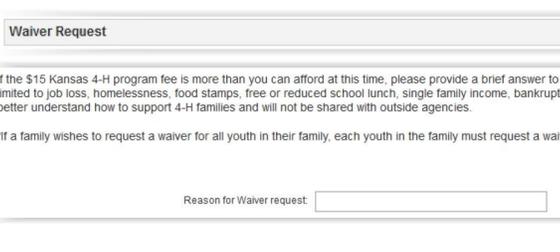
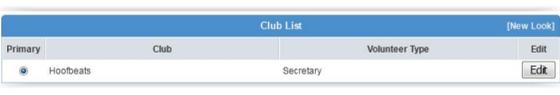
I wish to request a Waiver

A local sponsor has agreed to pay my fee

4. If you are a Cloverbud, choose that and a fee will not be charged. All others will choose 'a local sponsor has agreed to pay my fee'.
5. Your 4-H Club will be billed for the total fee amount for your club.
6. Existing 4-H'ers MUST enroll by December 1st in order for your club to pay your fee.
7. There is also a waiver option. If you feel as though your family would financially qualify, check this box, and you will be asked to provide reasoning. You will be notified within 10 days by email if your waiver is accepted.

Kansas 4-H Youth Development welcomes you to another year of convenient online enrollment! Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee. All youth will be asked to indicate their payment intention. If unsure which selection to use, please contact your local Extension office.

<p>1. Visit <a href="https://kansas.4honline.com">https://kansas.4honline.com</a>. Firefox and Chrome web browsers work best; Internet Explorer is not supported. It is recommended to use a computer, laptop or tablet to complete this process.</p>																
<p>2. Select "I have a profile." 3. Enter the email address used to create the family's 4HOnline account. 4. Enter the family's 4HOnline password. 5. Click [Login].</p>																
<p><b>CAUTION</b> <b>Do not create a new family account.</b> If the password is unknown, select "I forgot my password." 4HOnline will send a temporary password to the email address used to create the family's 4HOnline account. Contact the <a href="#">local Extension office</a> for assistance if this process is unsuccessful.</p>																
<p>6. Click [Continue to Family].</p>																
<p><b>Tip</b> If the family's mailing address, email address, or primary phone number needs updating, click [Edit Family] to make and save those changes.</p>																
<p>7. To reenroll a youth or adult volunteer for the new 4-H Program Year, click [Edit] next to their name in the Member/Volunteer List. 8. Review the member's existing Personal Information and scroll to the bottom of the page.</p>	 <table border="1"> <thead> <tr> <th>Role</th> <th>Membership ID</th> <th>Enrollment Status</th> <th>Last Active Year</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td>Youth</td> <td>1543962</td> <td>Inactive</td> <td>2015-2016</td> <td><a href="#">Edit</a></td> </tr> <tr> <td>Adult</td> <td>1553733</td> <td>Inactive</td> <td>2015-2016</td> <td><a href="#">Edit</a></td> </tr> </tbody> </table>	Role	Membership ID	Enrollment Status	Last Active Year	Edit	Youth	1543962	Inactive	2015-2016	<a href="#">Edit</a>	Adult	1553733	Inactive	2015-2016	<a href="#">Edit</a>
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Adult	1553733	Inactive	2015-2016	<a href="#">Edit</a>												
<p>9. Click the [Enroll] button for the new 4-H year.</p> <p><b>CAUTION</b> The system may ask 17-18 year old youth if they wish to reenroll as an adult or youth. <b>If the member wishes to participate in 4-H projects as a youth, "Reenroll as Youth" must be selected.</b></p>																
<p>10. Make changes to the member's Personal Information if needed. 11. Click [Continue] at the bottom of the page when finished.</p>																

<p>12. Read the <b>Additional Information</b> carefully. Mark answers and/or sign sections with the necessary electronic signatures.</p> <p><b>CAUTION</b>  <b>Sections 1-4 will be <u>locked</u> for the current 4-H Program Year and cannot be edited after the enrollment has been submitted.</b></p>	 <p><b>Section 1 - Publicity Release</b></p> <p><b>INSTRUCTIONS:</b> A parent or guardian must complete sections 1-3, as their electronic signature is <u>required</u>. Both youth and their parent/guardian must complete section 4. An electronic signature is your typed name and is the legal equivalent of your handwritten signature which will be verified in the approval process.</p> <p>I authorize K-State Research and Extension and Kansas 4-H Foundation or their assignees to record and photograph my child's image or voice for use in research, educational and promotional programs. I also recognize that these audio, video and image recordings are the property of K-State Research and Extension and/or the Kansas 4-H Foundation.</p>																
<p>13. <b>Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee.</b> This fee is for youth of Organized 4-H Community Clubs and Independent 4-H members, 4-H ages 7-18. Cloverbuds (4-H ages 5-6) should not pay this fee.</p> <p>14. All youth will be asked to indicate their payment intention. If unsure which selection to choose, please contact the local Extension office.</p>	 <p><b>Kansas 4-H Program Fee</b></p> <p>Kansas 4-H has implemented an annual \$15 Kansas 4-H program fee for Organized 4-H Community Club Members and Cloverbuds (youth 4-H age 5-6 as of January 1st of the current 4-H year) and adult volunteers are NOT charged.</p> <p>Please indicate your payment intention by selecting the appropriate option below. This will assist the state in:</p> <p>Payment Intention: <input type="text" value="Select an item ..."/></p> <p><b>Select an item ...</b></p> <ul style="list-style-type: none"> <li>I will pay online with a credit/debit card</li> <li>I will pay by mailing a check</li> <li>I am a Cloverbud, there is no fee</li> <li>I wish to request a waiver</li> <li>A local sponsor has agreed to pay my fee</li> </ul>																
<p>15. If the \$15 Kansas 4-H Program Fee is more than you can afford at this time, please provide a brief answer to request a waiver. Reasons could include but are not limited to job loss, homelessness, food stamps, free or reduced school lunch, single family income, bankruptcy or health conditions. This information will allow us to better understand how to support 4-H families and will not be shared with outside agencies.</p> <p>16. Click [Continue] when completed with this page.</p>	 <p><b>Waiver Request</b></p> <p>If the \$15 Kansas 4-H program fee is more than you can afford at this time, please provide a brief answer to request a waiver. Reasons could include but are not limited to job loss, homelessness, food stamps, free or reduced school lunch, single family income, bankruptcy, or health conditions. This information will allow us to better understand how to support 4-H families and will not be shared with outside agencies.</p> <p>*If a family wishes to request a waiver for all youth in their family, each youth in the family must request a waiver.</p> <p>Reason for Waiver request: <input type="text"/></p>																
<p>17. Complete the Health Form.</p> <p>18. Click [Continue].</p>	 <p><b>Health Form</b></p> <p><b>HEALTH HISTORY</b></p> <p>A parent or guardian is responsible for completing this section for their child. Reporting health conditions will not prevent a youth from attending and will be kept confidential.</p> <p>Please indicate if any of the following health conditions apply to the participant.</p> <p> <input type="checkbox"/> Asthma  <input type="checkbox"/> Auto Immune Disease  <input type="checkbox"/> Seizures/Convulsions  <input type="checkbox"/> Diabetes   </p>																
<p>19. Review the "Club List." Last year's club(s) will already be listed.</p> <p>20. [Edit] or Add a Club only if needed. Ensure primary club is correct.</p> <p>21. Click [Continue].</p>	 <p><b>Club List</b> [New Look]</p> <table border="1"> <thead> <tr> <th>Primary</th> <th>Club</th> <th>Volunteer Type</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="radio"/></td> <td>Hootbeats</td> <td>Secretary</td> <td><input type="button" value="Edit"/></td> </tr> </tbody> </table>	Primary	Club	Volunteer Type	Edit	<input checked="" type="radio"/>	Hootbeats	Secretary	<input type="button" value="Edit"/>								
Primary	Club	Volunteer Type	Edit														
<input checked="" type="radio"/>	Hootbeats	Secretary	<input type="button" value="Edit"/>														
<p>22. Review your "Project List." Last year's projects will already be listed.</p> <p>23. [Edit] or Add a Project as needed.  <b>Ensure all desired projects are in the member's "Project List."</b></p> <p>24. Click [Continue].</p>	 <p><b>Project List</b> [New Look]</p> <table border="1"> <thead> <tr> <th>Project</th> <th>Years in Project</th> <th>Volunteer Type</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td>Clothing Construction</td> <td>4</td> <td></td> <td><input type="button" value="Edit"/></td> </tr> <tr> <td>Horse</td> <td>2</td> <td></td> <td><input type="button" value="Edit"/></td> </tr> <tr> <td>Visual Arts</td> <td>4</td> <td>Junior Project Leader - Club Based</td> <td><input type="button" value="Edit"/></td> </tr> </tbody> </table>	Project	Years in Project	Volunteer Type	Edit	Clothing Construction	4		<input type="button" value="Edit"/>	Horse	2		<input type="button" value="Edit"/>	Visual Arts	4	Junior Project Leader - Club Based	<input type="button" value="Edit"/>
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25. If applicable, add Groups that indicate this year's commitments to 4-H. It is possible that no Groups will exist.

26. Click [Continue].

27. A \$15.00 4-H Program Fee will automatically be generated for Independent 4-H youth and 4-H Club members. (This includes Cloverbuds, youth who requested a waiver and youth who have a local sponsor). This is normal.

28. Click [Continue] to proceed to the Payment screen. (If the total is \$0.00, there will be no Payment screen).

29. Families paying the Kansas 4-H Program Fee will have (2) options to remit payment. Cash cannot be accepted.

**Please read the next steps carefully on how to proceed with a payment option. Kansas 4-H Program fees are non-refundable.**

**PAYMENT OPTION #1 - Pay online with a credit/debit card.**

Select the orange [Add New Credit Card] button.  
Enter card information.  
Save.  
On Payment screen, click "Pay with an Existing card."

**CAUTION**

If the check option is marked by mistake, the online payment will not process successfully.

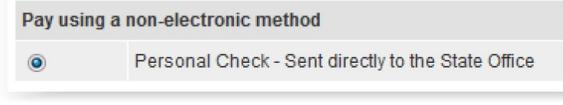
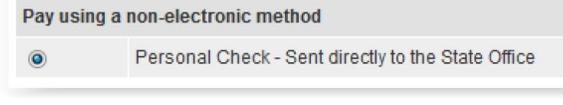
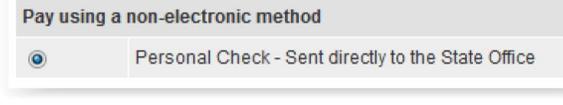
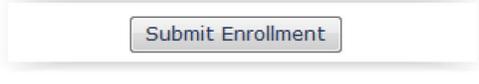
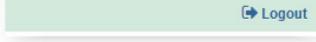
Click [Select Payment Method] to continue.

**PAYMENT OPTION #2 - Pay by mailing a personal check.**

Select "Personal Check" under Pay using a non-electronic method.  
Click [Select Payment Method] to continue.

Write the 4-H youth name(s) in the check memo line or on an additional sheet of paper, enclosed with the check so payment may be applied to the appropriate member(s).

Payment is due within (7) days of submitting 4-H enrollment.  
Payment cannot be made at the local Extension office.

<p><b>CLOVERBUDS</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check.</p>										
<p><b>SPONSORED YOUTH</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check.</p>										
<p><b>YOUTH REQUESTING A WAIVER</b> must select “Personal Check” under Pay using a non-electronic method. The family should <u>not</u> mail payment for these youth, despite indicating payment by check. Youth will be notified of waiver acceptance within (10) business days.</p>										
<p>30. <b>ALL MEMBERS</b> must click [Submit Enrollment] on the Confirm page.</p>										
<p>Once reenrollment has been submitted, it is “pending” approval. The member will become “Active” once the local Extension office approves the member’s reenrollment information and State 4-H office approves payment/waiver/Cloverbud age. All members will receive an e-mail from 4HOnline when reenrollment has been accepted.</p>	 <table border="1"> <thead> <tr> <th colspan="3">Member/Volunteer List</th> </tr> <tr> <th>Role</th> <th>Membership ID</th> <th>Enrollment Status</th> </tr> </thead> <tbody> <tr> <td>Youth</td> <td>1681869</td> <td>Pending</td> </tr> </tbody> </table>	Member/Volunteer List			Role	Membership ID	Enrollment Status	Youth	1681869	Pending
Member/Volunteer List										
Role	Membership ID	Enrollment Status								
Youth	1681869	Pending								
<p>To reenroll another family member, repeat this process beginning at step 7 or logout by clicking “Log out” in the upper right-hand corner.</p>										
<p>Keep login information (family email address and password) as this is your family’s permanent 4-H account.</p> <p>Families are able to login to 4HOnline to update member records and add/drop projects. Check with your local Extension office for project and reenrollment deadlines.</p>										
<p>Next year during 4-H re-enrollment, log in to these records to “reactivate” 4-H family members using this guide.</p> <p>Welcome back to Kansas 4-H!</p>										

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K-STATE RESEARCH AND EXTENSION  
SEWARD COUNTY

1081 Stadium Road, Liberal, Kansas 67901

October 2017



TO:







