

4-H Club Day Guidelines

**Grant, Morton, Haskell, Stevens,
Stanton & Seward Counties**

Event Guidelines

Section	Event	Regional Qualification	Participants	Max Time Allowed
I. Public Presentation	Speech			
	Sr. Public Speaking	3 Per County		15 Minutes
	Int. Project Talks	3 Per County		10 Minutes
	Jr. Project Talks	3 Per County		10 Minutes
	Demonstration			
	Sr. Demo	3 Per County		15 Minutes
	Int. Demo	3 Per County		15 Minutes
	Jr. Demo	3 Per County		15 Minutes
	Illustrated Talk			
	Sr. Illustrated Talk	3 Per County		15 Minutes
	Int. Illustrated Talk	3 Per County		15 Minutes
	Jr. Illustrated Talk	3 Per County		15 Minutes
	Reading			
	Sr. Reading	3 Per County		5 Minutes
	Int. Reading	3 Per County		5 Minutes
	Jr. Reading	3 Per County		5 Minutes
II. Model Meeting	Model Meeting	1 Per County	Any number of 4-H'ers plus 1 adult	20 Minutes
III. Dance	Square, Folk, Tap, Ballet or Other			
	Sr. Division	1 Individual & 1 group	12 members or less	5 Minutes
	Int. Division	1 Individual & 1 group	12 members or less	5 Minutes
	Jr. Division	1 Individual & 1 group	12 members or less	5 Minutes

Event Guidelines

IV. Dramatics	One Act Play			
	Sr. Division	1 Group	No Limit	45 Minutes
	Int. Division	1 Group	No Limit	45 Minutes
	Jr. Division	1 Group	No Limit	45 Minutes
	Skit			
	Sr. Division	1 Group	No Limit	5 Minutes
	Int. Division	1 Group	No Limit	5 Minutes
	Jr. Division	1 Group	No Limit	5 Minutes
V. Novelty	Novelty (Stunts, puppets, etc.)			
	Sr. Division	1 Individual & 1 group	No Limit	5 Minutes
	Int. Division	1 Individual & 1 group	No Limit	5 Minutes
	Jr. Division	1 Individual & 1 group	No Limit	5 Minutes
VI. Musical Talent	Musical Talent			
	Sr. Division	1 Individual & 1 group	No Limit	5 Minutes
	Int. Division	1 Individual & 1 group	No Limit	5 Minutes
	Jr. Division	1 Individual & 1 group	No Limit	5 Minutes
IIV. Music	Chorus			
	Sr. Division	1 Group	16 or more	2 Numbers
	Int. Division	1 Group	16 or more	2 Numbers
	Jr. Division	1 Group	16 or more	2 Numbers

Event Guidelines

IIV. Music Continued	Vocal Duet			
	Sr. Division	1 Group	2 Members	2 Numbers
	Int. Division	1 Group	2 Members	2 Numbers
	Jr. Division	1 Group	2 Members	2 Numbers
	Vocal Ensemble			
	Sr. Division	1 Group	3-15 Members	2 Numbers
	Int. Division	1 Group	3-15 Members	2 Numbers
	Jr. Division	1 Group	3-15 Members	2 Numbers
	Vocal Solo			
	Sr. Division	2 Per County		1 Number
	Int. Division	2 Per County		1 Number
	Jr. Division	2 Per County		1 Number
	Band or Orchestra			
	Sr. Division	1 Group	16 or more	2 Numbers
	Int. Division	1 Group	16 or more	2 Numbers
	Jr. Division	1 Group	16 or more	2 Numbers
	Instrumental Duet			
	Sr. Division	1 Group	2 Members	2 Numbers
	Int. Division	1 Group	2 Members	2 Numbers
	Jr. Division	1 Group	2 Members	2 Numbers
	Instrumental Ensemble			
	Sr. Division	1 Group	3-15 Members	2 Numbers
	Int. Division	1 Group	3-15 Members	2 Numbers
	Jr. Division	1 Group	3-15 Members	2 Numbers
	Instrumental Solo			
	Sr. Division	2 Per County		1 Number
	Int. Division	2 Per County		1 Number
	Jr. Division	2 Per County		1 Number



4-H Communication Fact Sheet Series

Kansas 4-H Public Speaking Scoresheet

Contestants age 14 and older

Name _____ Age _____

Club _____ Time Finish: _____

County _____ Start: _____

Total: _____

Up to 15 minutes.

Title _____

Speech Contest Form	Percent	Judge's Comments
Material Outline turned in	15	
Organization	25	
Language and Voice	10	
Fluency	15	
Pronunciation and Articulation	10	
Eye Contact and Projection	15	
Appearance	10	

Final Rating:

Top Blue _____ Blue _____ Red _____ White _____

Judge's Initials: _____

Use of copyrighted and trademarked materials in 4-H presentations and posters:

A copyright and/or a trademark are legal methods used by artists, photographers and writers to protect original creative works such as photographs, books, music, recipes, sports logo insignias, brand names and art work. The copyright symbol does need to appear on a work for it to be protected by copyright. Copyrighted materials cannot be reproduced without permission and proper crediting of the source. 4-H members need to be aware of copyright restrictions and take steps to obtain permission to use copyrighted materials and trademarks. Full details cannot be covered in a short paragraph, but additional helpful information can be found on K-State's intellectual property site: www.k-state.edu/academicpersonnel/intprop/. Look for the upcoming Communication Fact Sheet, *Use of Copyrighted and Trademarked Materials in 4-H Presentations and Posters*.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

4H977

October 2009

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Revised November 2016



4-H Communication Fact Sheet Series

Kansas 4-H Project Talk Scoresheet

Contestants 7 to 13 years of age

Name _____

Age _____

Club _____

Time Finish: _____

County _____

Start: _____

Total: _____

Up to 10 Minutes

Title _____

Points to Consider	Percent	Judge's Comments	
		Well Done	Could Improve
Subject Matter <ul style="list-style-type: none"> • Can be covered in 7 minutes • Worthwhile and practical • Related to 4-H project • Information accurate, complete and up to date 	40		
Appearance <ul style="list-style-type: none"> • Well groomed • Good posture 	10		
Presentation <ul style="list-style-type: none"> • Attention gained in introduction • Voice natural, words distinct • Poised, friendly, confident • Originality shown • Convincing, interest held • Visual aids (if used) – neat, attractive, easily seen, effectively used • Well-organized, words well chosen, not memorized, not read • Personal experience related • Important points stressed in summary 	50		

Final Rating:

Top Blue _____

Blue _____

Red _____

White _____

Judge's Initials: _____

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4H975

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Revised November 2016



4-H Communication Fact Sheet Series

Kansas 4-H Demonstration Scoresheet

Name _____
Club _____
County _____

Age _____
Time Finish: _____
Start: _____
Total: _____

Up to 15 minutes. No minimum time

Title _____

Fair	Good	Excellent	Percent	Points to Consider	Judge's Comments
			10	Introduction – Interesting, short, gains attention.	
			10	Appearance – Dress suitable for work being done. Well groomed, good posture.	
			30	Presentation – Voice natural, words distinct, poised, friendly, confident. Time and material well used. Originality shown. Convincing, interest held. Well organized, words well chosen. Skillful workmanship; if a team, good teamwork. Work and talk coordinated. Plain view of audience. Table neat and orderly.	
			30	Subject Matter – Important points emphasized. Information accurate and complete. Information usable by others. Worthwhile and practical. Suitable to age and ability of participant.	
			10	Visuals and Equipment – Suitable for work done. Charts, posters easily read.	
			10	Summary – Important points stressed. Finished project displayed (if there is one). Questions answered satisfactorily. Closing definite, table left neat.	

Final Rating:

Top Blue _____ Blue _____ Red _____ White _____

Judge's Initials: _____

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4-H Communication Fact Sheet Series

Kansas 4-H Illustrated Talk Scoresheet

Name _____
Club _____
County _____

Age _____
Time Finish: _____
Start: _____
Total: _____

Up to 15 minutes. No minimum time

Title _____

Fair	Good	Excellent	Percent	Points to Consider	Judge's Comments
			10	Introduction – Interesting, short, gains attention.	
			10	Appearance – Dress suitable for work being done. Well groomed, good posture.	
			30	Presentation – Voice natural, words distinct, poised, friendly, confident. Time and material well used. Originality shown. Convincing, interest held. Well organized, words well chosen. Skillful workmanship; if a team, good teamwork. Work and talk coordinated. Plain view of audience. Table neat and orderly.	
			30	Subject Matter – Important points emphasized. Information accurate and complete. Information usable by others. Worthwhile and practical. Suitable to age and ability of participant.	
			10	Visuals and Equipment – Suitable for work done. Charts, posters easily read.	
			10	Summary – Important points stressed. Finished project displayed (if there is one). Questions answered satisfactorily. Closing definite, table left neat.	

Final Rating:

Top Blue _____ Blue _____ Red _____ White _____

Judge's Initials: _____

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SCORE CARD FOR READINGS

County_____

Club_____

Name_____

Time: Finish:_____

Age_____

Start:_____

Total:_____

Maximum Time 5 minutes

Title:_____

Points to Consider	Judges Comments
Material — Suitable for age and occasion — should meet standards and ideals of 4-H.	
Presentation — Could the participant be heard clearly? Was the diction of the participant good? Note: Diction to cover enunciation of words, accurate dialect, if used, quality of voice, etc.	
Language and Voice	
Pronunciation and Articulation	
Eye Contact and Projection	
Interpretation — Was the interpretation of the reading good? Note: Interpretation - the meaning or point of the reading brought out by the participant and the degree to which the audience realized it.	
Appearance — Appropriate dress for type of presentation. Neat - well groomed.	

FINAL RATING:

Top Blue_____

Blue_____

Red_____

White_____

JUDGES INITIALS: _____

Model Meeting Score Card

County _____ Time Limit 20 Minutes _____ Start _____

Club _____ # in Group _____ Finish _____

Points to Consider	Judges	Comments
Opening Ceremony 40 Roll call (Optional) Flag Salutes Minutes of previous meeting Report of officers and leaders Committee reports Old Business		
Business Meeting 50 Handling of business assignment Knowledge of parliamentary procedure Involvement of club members President's ability and knowledge of meeting format		
Closing and Miscellaneous 10 Close of meeting Speaking so everyone can hear General appearance		

FINAL RATING:

Top Blue _____ Blue _____ Red _____ White _____

JUDGES INITIALS: _____

SCORE CARD FOR DANCE

Name/Club _____

Time: Finish: _____

Start: _____

County _____

Total: _____

Number in Group: _____

Points to Consider	Points	Judges Comments
Knowledge <ul style="list-style-type: none">Fundamentals — 25Types of Figures	40	
Ability and Coordination <ul style="list-style-type: none">Follow calls or directions — 25Timing — 15	40	
Appearance <ul style="list-style-type: none">Costuming (originality) — 5Style --- 15 (include footwork, position, carriage, enjoyment)	20	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR ONE-ACT PLAYS

County _____

Club _____

Name _____

Time Finish: _____

Number in Group _____

Start: _____

Total: _____

Not to exceed 45 minutes

Title _____

Points to Consider	Points	Judges Comments
Presentation <ul style="list-style-type: none"> • Diction - 20 Could the actors be heard clearly? Was the diction of the actors good? Note: Diction to cover pronunciation, accurate dialect, fitting quality of voice. • Acting — 20 Was the individual acting good? Was the acting of the group as a whole good? • Setting — 10 Adaptation of the properties and make-up 	50	
Interpretation — Was the interpretation of the play good? Note: Interpretation - the meaning of the play brought out by the actors and the degree to which the audience realized it.	15	
Selection or Choice of Play — Note: Plays should be worthy of production and should meet standards and ideals of the organization.	10	
Stage Business — Arrangement and movement of characters on stage and reason for such arrangement.	25	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR SKITS

County _____

Club _____

Name _____

Time Finish: _____

Number in Group _____

Start: _____

Total: _____

Not to exceed 5 minutes

Title _____

Points to Consider	Points	Judges Comments
Talent Demonstrated	40	
Showmanship	25	
Choice of Material or Idea	25	
Costume	10	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

Novelty Score Card

Name _____ Time Limit 5 Minutes _____ Start _____
 County _____ Age Division _____ Finish _____
 Title or Talent _____

Points to Consider	Judges	Comments
Talent Demonstrated 40		
Showmanship 25		
Choice of Material 25 or Ideas		
Costume 10		

FINAL RATING:

Top Blue _____ Blue _____ Red _____ White _____

JUDGES INITIALS: _____

Musical Talent Score Card

Name _____ Time Limit 5 Minutes _____ Start _____
 County _____ Age Division _____ Finish _____
 Title or Talent _____

Points to Consider	Judges	Comments
Talent Demonstrated 40		
Showmanship 25		
Choice of Material or Ideas 25		
Costume 10		

FINAL RATING:

Top Blue _____ Blue _____ Red _____ White _____

JUDGES INITIALS: _____

SCORE CARD FOR MUSIC
(Includes Piano)

County _____

Name/Club _____

Type of Group _____

Number in Group _____

_____ Band/Orchestra
 _____ Instrumental Solo
 _____ Instrumental Ensemble
 _____ Instrumental Duet

_____ Chorus
 _____ Vocal Solo
 _____ Vocal Ensemble
 _____ Vocal Duet

Titles: _____

Points to Consider	Judges Comments
Tone Quality <ul style="list-style-type: none"> • Blend • Balance • Beauty 	
Technique <ul style="list-style-type: none"> • Control • Articulation • Intonation • Attacks • Releases 	
Muscianship <ul style="list-style-type: none"> • Interpretation • Tempo • Rhythm • Phrasing • Dynamics 	
Appearance	
Selection	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

Public Presentations

Senior Public Speaking

Public Speaking is intended to assist older (14 & older) more experienced members to further develop confidence and skill in speaking before an audience. Talks must be original. Visuals may be used. One or two note cards are suggested. Outlines should be provided for each judge. If PowerPoints are used, it should not be a slide presentation. Time limit is 15 minutes.

Junior & Intermediate Project Talks

Project Talks are intended for 4-H members, 13 years and younger, to gain confidence in expressing themselves before an audience. They tell of their actual project experiences. This talk should include all aspects of your 4-H project. Visuals may be used. Time limit is 10 minutes.

Junior, Intermediate & Senior Demonstrations

Demonstrations involve physically doing or making something while giving an explanation. It uses actual items, supplies, equipment, people or animals while going through a process. There is usually a finished product to show. A demonstration shows a step by step procedure, and explains why each step is essential to develop a particular skill or task. Visuals may be used. Time limit is 10 minutes.

Junior, Intermediate & Senior Illustrated Talks

An Illustrated Talk incorporates the use of visual aids (posters, supplies, equipment, etc.) that illustrates the topic being discussed. The topic should cover a portion of your project. Visuals may be used. Time limit is 15 minutes.

Junior, Intermediate & Senior Readings

This may be a musical, dramatic, interpretive, humorous or other type of reading. The presentation should be one that can be done in 5 minutes or less.

Model Meeting

Guidelines

1. The group may be composed of any number of 4-H'ers and one adult leader. Each county may enter one model meeting in regional club day.
2. Twenty minutes are allowed for a model meeting.
3. Note the three main divisions of the model meeting score card and the importance given to each division.
4. Reports should give interesting, valuable information while being complete and concise.
5. Attitude, naturalness, alertness, enthusiasm and teamwork are desired. The presentation should give the impression of an actual 4-H meeting. Each 4-H'ers contribution to the program should be heard by the audience.
6. Leaders should participate in the meeting as leaders normally do. They do not need to answer roll call. Advice and counsel will be in order and may include announcements and reports.
7. Approved minutes from previous meeting must be turned into the judge after the meeting.

Explanation of the Model Meeting Score Card

1. Opening Ceremony-This includes the call to order, flag salute, 4-H Pledge and motto, roll call, minutes, any communications, officer reports, committee reports and leader reports.
2. Business Item-Each club will draw items of business to transact 30 minutes prior to their presentation. Business will include the main motion (situation) and three other parliamentary procedure points to be used during the meeting.
 - a) The three possible situations (main motion) do draw from include the following. Must draw one.
 1. Planning a party
 2. Planning a fundraiser
 3. Community service
 - b) The ten possible parliamentary procedure points include the following. Must draw three.

1. Point of Privilege	6. Point of Order
2. Call for Orders of the Day	7. Division of Assembly
3. Lay on the Table	8. Request Withdraw Motion
4. Previous Question	9. Take from the Table
5. Refer to a Committee	10. Amendment to Main Motion
3. Closing Ceremony-This includes any announcements and adjournment.

Dance

Square Dance

The purpose of a square dance is to teach appreciation of wholesome recreation and develop a cooperative type of recreation. The kind of music is the choice of the group. A tape or live music may be used. It is suggested that each group be limited to one dance or five minutes of performing time. Each county may enter one individual and one group from each age division.

Folk Step Dance

This may be a circle dance, line dance, polka, schottische, etc. It is suggested that each group be limited to one dance or five minutes of performing time. Each county may enter one individual and one group from each age division.

Other Dance

This may be a tap dance, ballet, interpretive, acrobatic dance, or other type of dance done by an individual or in a group. Participants are limited to one dance or five minutes of performing time. Each county may enter one individual and one group from each age division.

Dramatics

One Act Play

Entries are limited strictly to one-act plays, only one setting is allowed. The curtain may be dropped to denote the passing of time. A change of setting is not permitted during the drop of the curtain. **If a royalty play is used, the group must be responsible for the royalty, and receipt for the payment of which must be given to the judges before the play is presented. Failure to comply with this rule will be considered as an automatic withdraw.** The time limit is 45 minutes. A maximum of 15 minutes is allowed to arrange the set. Each group is responsible for their own props.

Skit

This section is designed for original plays or skits written by 4-H members or other amateurs. Any size group may participate from this section in regional club days.

Novelty

This is a miscellaneous grouping that may include talent such as novelty numbers, stunts, pantomime, puppets, marionettes, ventriloquist acts or any other type of talent. An individual or group may participate and the time limit is five minutes. Each county may enter one individual and one group in each age division.

Musical Talent

Musical talent is for those 4-H'ers that will be performing with costumes and actions, most generally accompanied by a CD or acapella. This can be done as a group performance or an individual. Time limit is five minutes, and sheet music is not required. Performers must use their own equipment.

Music

Chorus

1. A chorus may be composed of 16 or more 4-H members
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
7. Each county may enter one act from each age division

Vocal Duet

1. A duet may be composed of two 4-H members
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
7. Each county may enter one act from each age division

Vocal Ensemble

1. An ensemble may be composed of 3 to 15 4-H members, not including the accompanist
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
- 7.** Each county may enter one act from each age division

Music

Vocal Solo

1. Participant will perform one number
2. A copy of the selections must be given to the judges before performing
3. Performance may be with or without accompaniment, either by a piano or CD
4. The accompanist does not need to be a 4-H'er, but can't perform unless they are in 4-H
5. Selections should be memorized
6. Each county may enter one act from each age division

Band or Orchestra

1. A chorus may be composed of 16 or more 4-H members
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
7. Each county may enter one act from each age division

Instrumental Duet

1. A duet may be composed of two 4-H members
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
7. Each county may enter one act from each age division

Instrumental Ensemble

1. An ensemble may be composed of 3 to 15 4-H members, not including the accompanist
2. Each group will perform one or two numbers
3. A copy of the selections must be given to the judges before performing
4. Performance may be with or without accompaniment, either by a piano or CD
5. The director and accompanist do not need to be 4-H'ers, but can't perform with the group unless they are in 4-H
6. Selections should be memorized
7. Each county may enter one act from each age division

Music

Instrumental Solo

1. Participant will perform one number
2. A copy of the selections must be given to the judges before performing
3. Performance may be with or without accompaniment, either by a piano or CD
4. The accompanist does not need to be a 4-H'er, but can't perform unless they are in 4-H
5. Selections should be memorized
6. Each county may enter one act from each age division

Rules

- Age of the oldest participant in a group will determine the age of the group entry.
- 4-H Age is the age as of January 1st of the current year.
 - Senior-14 and older Intermediate-10 to 13 Junior-7 to 9
- All entries will receive a Top Blue/Purple, Blue, Red or White rating
- It is the option of the agents or judges to change entries from one section to another as they deem appropriate